**UPTON PYNE AND COWLEY PARISH COUNCIL**

**Notice is hereby given that the meeting of the Parish Council will be held on Monday 13th September 2021 at 7.30 pm in the village hall, Upton Pyne, to which councillors are summoned.**

 **Members of the public are welcome to attend this meeting.**

 **Website address:** [**www.uptonpyne-pc.org.uk**](http://www.uptonpyne-pc.org.uk)

15minutes Open Forum:

**AGENDA**

**1. To receive apologies for absence:**

**2. Minutes**.

* To approve or amend the minutes of the meeting held on the 12th July 2021.
* Site meeting minutes to be signed for Holly Tree Cottage from March 2020. NB: these were agreed in April 2020 via email.
* Site meeting minutes for 1, Cowley Barton Cottages, held on 21st July 2021to check and approve. Comments sent to ED Planning in July.

**3. Declarations of interests**- To be taken as identified.

* **Standing Orders:** all to agree to adopt the updated versions of the NALC Standing Orders; Financial Regulations and the Code of Conduct from EDDC.
* **ROI Reminder** to all Councillors.

**4. Police Report:**

**5. Report by East Devon District Councillor:** NB: Report for July/August sent to all Councillors and noted at the meeting in July.

**6. DCC Councillor Report: Cllr S Randall-Johnson:**

 **7. Updates on Councillors Responsibilities.**

* **Footpaths:**  update from Cllr Drake. See email forwarded to all Councillors from Cllr Drake regarding the overhang at Cowley Place and the state of neglect at Forge Cottage.

**8. Finance**: To sanction payment of accounts as follows:

 **a. Clerk’s wages: for August and September 2021:** £238.92 plus Home Allowance of £20=£258.92x2=£517.84.

**b. Training Courses:** for councillors and Clerk.

**c. Clerk’s Travel expenses:** 3x trips, @ 45p per mile (8 mile round trip) to Upton Pyne and 1 trip to Cowley (6 mile round trip)= £13.50.

**d**. **Invoice** received from Stuart Luxton for £3,660.00 for competing the path ways between Glebe Close and Lakes Down.

**e. Koncepta Annual Fee:** £242.40: Invoice supplied.

**9. Planning: To report planning decisions on applications received from East Devon District Council.**

* **21/2009/LBC and 21/2008/FUL: St Antony’s Chapel, Cowley:**

***Installation of air source heat pump at rear of chapel*:**

The Parish Council commented that the work does not affect the public view of the Chapel. The Clerk has sent comments to ED Planning.

* **21/1795/FUL First floor rear extension: 1, Cowley Barton Cottages:** see email from owner.
* **21/2182/LBC:** 1 – 2 Pynes Hill Cottage, Upton Pyne.
* **21/2008/FUL:** St Antony’s Chapel, Cowley: Amended.
* **Any other planning issues:** received after Agenda posted.

**10. Road signs on St Andrews Road, Cowley:** Highways stated that the work to improve the 6-6 width signs and the 30mph signs would be completed by 2nd August.

The Clerk emailed Helen Selby on 25th August to confirm this was the case.

**11.** **The Causeway:**  update.

**12. Glebe Close waste bin:** update.

**13. Ping Pong Table at the Village Hall:** it has been confirmed there is one in the Hall, however, it has not been used for some considerable time. The Clerk has contacted the Village Hall Committee and they have stated that a few parishioners have expressed an interest in using this facility. To discuss.

**14. CLT funding:** to discuss purchasing a ping pong table set on CLT land.

**15. Communications/ e-mails received:**

**16. Feedback on last month’s circulations and items for future agendas:**

To agree items for the next agenda.

**17. Information received since posting the agenda.**

**Dates of the next meetings:** 11th October 2021.

8th November2021

Jacqui Ward Clerk to the Parish Council 01392 851918 parishclerk@uppcclerkuppc@yahoo.co.uk

**The Clerk welcomes calls Monday to Friday from 9am to 5pm.**