**UPTON PYNE AND COWLEY PARISH COUNCIL**

**Notice is hereby given that the meeting of the Parish Council will be held on Monday 8th March 2021 at 7 pm via Microsoft Teams to which councillors are summoned.**

**Members of the public are welcome to attend this virtual meeting.**

**Please contact Councillor Sophie Ward at** [**sophieward@uptonpyne-pc.gov.uk**](mailto:sophieward@uptonpyne-pc.gov.uk)

**for details of how to join the meeting.**

**Website address:** [**www.uptonpyne-pc.org.uk**](http://www.uptonpyne-pc.org.uk)

15minutes Open Forum:

1. **Arthur’s Bench:** the Clerk received a call from Phoebe Taverner to thank Cllr Jackson for his work on supplying the bench and installing it. She also wanted to thank all at Upton Pyne and Cowley Parish Council for all we do for the community.
2. **Speke-Up Committee:** email sent to the Clerk to thank the Parish Council for their donation of £280 to help set up the new website.
3. **Clerk’s Salary Error:** the Clerk pays this via BACS each month. In January the Dec and Jan salaries were paid in twice in error: ( the Clerk wanted to alter some wording, however, the first entry still went through), and the Clerk informed the Councillors and re-paid the second amount back to the Parish Council’s account.

**AGENDA**

**1. To receive apologies for absence:**

**2. Minutes**.

* To approve or amend the minutes of the meeting held on the 8th February 2021.

**3. Declarations of interests**- To be taken as identified.

**4. Police Report:**

**5. Report by East Devon District Councillor Fabian King:**  report received and forwarded to all Councillors.

**6. DCC Councillor Report:** Cllr Ray Bloxham/Cllr Randall-Johnson: report received and forwarded to all Councillors.

**7. Updates on Councillors Responsibilities:**

**8. Finance: To sanction payment of accounts as follows:**

**a. Clerk’s wages: for March 2021: £238.92 plus Home Allowance of £20 = £258.92.**

**b. Training Courses: for councillors and Clerk.**

**c. Arthur’s Bench:** invoice received from Bernaville Nurseries for £382.50.

**9. Planning: To report planning decisions on applications received from East Devon District Council:**

* **Any other planning issues: received after Agenda posted.**

**10. Peggy Knight Bench:** update from Cllr Cormack.

**11. Stafford’s Weir:** update from the Clerk. Email from the EA sent to all Cllrs.

**12. The Causeway:** update from the Chair.

**13. Bench at Starved Oak:** report from the Chair.

**14. Communications/ e-mails received:**

**15. Feedback on last month’s circulations and items for future agendas:**

To agree items for the next agenda.

**16. Information received since posting the agenda.**

**Dates of the next meetings:** 12th April 2021 **at 7pm via Microsoft Teams.** Should members of the public wish to attend this meeting, please email Councillor Ward on[sophieward@uptonpyne-pc.gov.uk](mailto:sophieward@uptonpyne-pc.gov.uk) by 6pm on the day of the meeting.

Jacqui Ward Clerk to the Parish Council 01392 851918

[parishclerk@uptonpyne-pc.gov.uk](mailto:parishclerk@uptonpyne-pc.gov.uk)  **The Clerk welcomes calls Monday to Friday from 9am to 5pm.**