

## UPTON PYNE AND COWLEY PARISH COUNCIL

Notice is hereby given that the meeting of the Parish Council together with the AGM and APM will be held on **Monday 12th April 2021 at 7 pm via Microsoft Teams/zoom to which councillors are summoned.** PLEASE NOTE: THERE WILL BE NO MEETING IN MAY.

Members of the public are welcome to attend this virtual meeting. **Please contact Councillor Sophie Ward at [sophieward@uptonpyne-pc.gov.uk](mailto:sophieward@uptonpyne-pc.gov.uk) for details of how to join the meeting.**

Website address: [www.uptonpyne-pc.org.uk](http://www.uptonpyne-pc.org.uk)

### **Annual General Meeting:**

**Election of Chair:** the Clerk to ask for nominations.

All present Parish Council members to agree to maintain their positions and responsibilities for the following 12 months.

### **Annual Parish Meeting:**

1. **Welcome by The Chairman:** Cllr Short to address the meeting.
2. **The Minutes of the APM held on the 3<sup>rd</sup> June 2019** were approved at the Parish Council Meeting held on 10th June 2019. They were due to be signed by the Chair at the 2020 APM. This was cancelled due to COVID19 and, therefore, will be signed by the Chair at the next meeting of the Parish Council in June 2021 or before if this is possible.
3. **Social Club Report:** Cllr Tony Jackson.
4. **Glebe Close:** report from Cllr Cormack:
5. **Chairman's Report:** Cllr Short.

15 minutes Open Forum:

### **AGENDA**

1. **To receive apologies for absence:**
2. **Minutes.**
  - To approve or amend the minutes of the meeting held on the 8th March 2021.
3. **Declarations of interests-** To be taken as identified.
4. **Police Report:**
5. **Report by East Devon District Councillor Fabian King:**

**6. DCC Councillor Report:** Cllr Ray Bloxham/Cllr Randall-Johnson:

□ **The Causeway:** at the last meeting in March the Chair asked if Cllr R-Johnson would kindly chase up the enquiry made to DCC regarding the approval for use as a public space.

**7. Updates on Councillors Responsibilities:**

**8. Finance: To sanction payment of accounts as follows:**

**a. Clerk's wages: for April and May 2021: £238.92 plus Home Allowance of £20 = £258.92 x 2 = £517.84.**

**b. Training Courses: for councillors and Clerk.**

**c. Certificate of Exemption:** this must be signed by the Clerk and the Chair, dated and minute referenced, before the Clerk sends to the External Auditors. To be checked and approved.

**d. Quarterly Accounts:** to check and approve.

**e. DALC Annual Fee:** £116.29. Invoice supplied.

**f. Community First Insurance Annual Fee:** Invoice supplied.

**g. Vision ICT Invoice:** Invoice supplied.

**h. Trowers and Hamlins invoice: solicitor's fees for work carried out on The Causeway: £708.00.**

**9. Planning: To report planning decisions on applications received from East Devon District Council:**

➤ **Moor Farm:** update from the Chair.

➤ **Feneck Ponds: Cowley: 21/0291/FUL.** Forwarded to all Cllrs for comment.

➤ **Any other planning issues: received after Agenda posted.**

**10. Bench at Starved Oak:** update from the Clerk.

**11. Stafford's Weir:** update from the Clerk.

**12. The Causeway:** update from the Chair see also under Item 6: DCC Report.

**13. Flag Pole in Glebe Close:** Cllr Cormack.

**14. 1970s River Exe flood relief work at Cowley:** email received from a member of the public and circulated to Councillors.

**15. Communications/ e-mails received:**

**16. Feedback on last month's circulations and items for future agendas:**

To agree items for the next agenda.

**17. Information received since posting the agenda.**

**Dates of the next meetings:** 14<sup>th</sup> June 2021: to await decision on remote meetings; if to meet physically to decide how this is to be conducted.

Jacqui Ward Clerk to the Parish Council 01392 851918

[parishclerk@uptonpyne-pc.gov.uk](mailto:parishclerk@uptonpyne-pc.gov.uk) The Clerk welcomes calls Monday to Friday from 9am to 5pm.