

UPTON PYNE AND COWLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY THE 14th SEPTEMBER 2015 AT 7.30PM AT THE VILLAGE HALL. Website address:

www.uptonpyne-pc.org.uk

Present

Cllr B Short
Cllr K Tilley
Cllr M Cormack
Cllr D Horton
Cllr A Jackson

In attendance

Mrs J Ward - Clerk
EDDC Cllr S Grundy
Mr N Baker Tree Warden

15 Minutes Open Forum.

- **Broadband:** it was noted that a sum of money may be available to businesses in the area. The Clerk had circulated an email to councillors.
- **Devon Highways Parish and Town Council Conference:** 2 events noted: councillors may attend either.

Agenda.

263/15 To receive apologies for absence: Cllr C Smith, Cllr J Dalton, Cllr S Wass, Cllr I Short and Cllr Peter Bowden.

264/15 Minutes: Amended item under Open Forum: Japanese Knotweed to read ‘**Lady**’ **Iddesleigh not ‘Lord’ Iddesleigh.** Initialled by the Clerk and the Chair, followed by approval of the minutes of the meeting held on the 13th July 2015 and signed by the Chair.

265/15 Declarations of interests: To be taken as identified.

266/15 Police Report: read out by the Chair: PCSO Stannard is on leave at the moment so please find attached the police report in his absence. Crime: I was unsure of the last report he submitted so I have covered the dates from the 1st August until today (6 weeks). 2 Crimes were recorded, 1 being theft during a house party and the other was burglary to a house garage where a padlock was cut off and the garage was search but nothing stolen. Police logs: there were 2 police logs. 1 was a report of a drink driver but we could not locate the driver, the other was an accidental 999 call due to a fault on the line.

267//15 Report by East Devon District Councillor S Grundy:

- **Neighbourhood Plan and Villages Built-up Area Boundary Consultation:** Cllr Grundy advised the Parish Council to produce a Neighbourhood Plan in order to enable control of development and to put its views forward and to have a voice on what is required and what is not.

The cost of producing one was discussed and Cllr Grundy will look into this. He suggested a presentation by the Neighbourhood Planning Officer, Tim Spurway, at the next meeting of the Council in October. This was agreed by the Council and Cllr

Grundy will arrange this. He will confirm the time with the Clerk.

- **Japanese Knotweed:** contact should be made with the landowner and left for them to deal with.
- **Syrian Refugees:** Cllr Grundy mentioned the need for East Devon to recognise this crisis.

268/15 Devon County Councillor P Bowden: no report available; please see under Item 7 for news on Jackmoor.

269/15 Updates on Councillors Responsibilities.

- **Jackmoor Action Group:** the Chair said there had been no contact from Highways to date. The Clerk to advise Cllr Bowden. Cllr Dalton asked the Clerk to check that the area of road from Pye Corner to the Equestrian Centre is covered. This was confirmed by the Chair.
- **Cycle/Footpath Group:** postponed to the meeting in October.
- **Parishes Together Fund:** 4 options have been put forward. The Chair will enquire regarding the costs of a traffic counter and a strimmer. To discuss at the meeting in October. He asked for some clarification from ED of funding ideas; the Clerk to make enquiries.
- **Affordable Housing:** locals who have applied have not been named and include 6 from Upton Pyne and 1 from Brampford Speke. They are awaiting acceptance. The prices of the homes have not been given and the properties have not been seen.
- The Chair stated that gas is being installed in the three 'open market' sites. Approximate completion date is for the 20th November.
- **Councillors' Responsibilities List:** to discuss at the meeting in October.
- **Contact List:** it was agreed that individual councillors should decide whether they wish their telephone and mobile numbers and email addresses to be in the public domain. Cllrs to advise the Clerk if they wish to have a separate email address for Parish Council work only. To discuss in October.

270/15 Bus Shelter at Cowley and cutting the verge beside the post box at Cowley:

update: Cllr Jackson has completed this task and was thanked by the Chair. Cllr Jackson asked that the parking of cars on land near the Stables pub be looked into. This matter has been previously attended to by the Parish Council; however, it has proved very difficult to prove ownership. Cllr Grundy will enquire of Highways and Cllr Bowden.

271/15 Street Lighting in Glebe Close: Cllr Cormack has requested:

- 1) To shorten the period of time the light remain switched on
 - 2) To reduce the wattage as the lights are very bright.
- The Chair to make enquiries.

272/15 Transparency Fund: the Clerk had sent the email from DALC and discussed the reasons for applying. The Council may get a grant for the Clerk's time in setting up, however, the Clerk stated that this would not require a great deal of time and may only amount to an extra 1 to 2 hours per month and that funding may be refused. It was agreed not to apply for funding.

273/15 Neighbourhood Highway Group: the Clerk received details of the changes in the structure and personnel of this group and forwarded to all councillors. Cllr Grundy asked the Clerk for this to be forwarded to him.

274/15 Sovereign Playgrounds: as the affordable housing site is still in the building process, councillors agreed it would not be appropriate to ask for quotes at this stage.

275/15 Finance.

To sanction payment of accounts:

a. Clerk's wages for August and September 2015: £198.20 plus £12.00 Home Allowance = £210.20x2=£420.40. Approved.

b. Training Courses: for Councillors and Clerk: the 3 new councillors were booked to attend a course on 10th September 2015 at the DALC offices in Marsh Barton, unfortunately, Cllrs Dalton and Horton were unable to attend. Cllr Cormack attended and reported back to the Council. DALC informed the Clerk they would only charge for Cllr Cormack. Invoice to follow.

c. Upton Pyne Church: to agree funding for 2015: it was proposed and seconded to pay £100.00 for the upkeep of the fabric of the Church and Church yard.

d. . Dunn Plant Hire: invoice available for inspection; the sum of £7,068.00 was paid on 19th August after this was agreed at the meeting in July. The Chair to claim back the VAT of £1,178.00.

276/15 Planning:

- ❖ **Moor Farm:** no update available.
- ❖ **Cowley Barton Farm:** Cllrs Tilley and Jackson approved and signed the minutes.
- ❖ **Redside Terrace:** Cllrs Tilley and Jackson approved and signed the minutes.
- ❖ **Barn Copse Cottage:** at Cowley: proposal for 14no solar panels for domestic use. The Clerk emailed councillors regarding this and the need for a site visit. It was agreed there was no need and the Clerk wrote to EDDC Planning to advise that the Council supported the application.
- ❖ **Oakfields:** discuss and agree on site meeting: comments to EDDC by 24th September: agreed to hold a site meeting on Monday 21st September 2015 at 10.30am: Cllrs B. Short, Jackson, Tilley and Cormack to attend. The Clerk to post up notices at relevant sites.

277/15 Highways: Community self-help and support and grass cutting; refer to email circulated. It was agreed that these tasks are being undertaken and that volunteers in Upton Pyne are active. The Clerk to forward the email to Cllr Grundy.

278/15. Communications/e: mails received for possible action:

The Clerk made available all communications received.

279/15 Feedback on last month's circulations and items for future agendas.

Please submit any items for the next Agenda to the Clerk within the next 7 days.

Dates of the next meetings: 12th October 2015 9th November 2015 The meeting was closed at 9.30pm.

