

## UPTON PYNE AND COWLEY PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON  
MONDAY THE 12<sup>th</sup> MAY 2014 AT 7.30PM AT THE  
VILLAGE HALL. Website address:

[www.uptonpyne-pc.org.uk](http://www.uptonpyne-pc.org.uk)

### Present

Cllr C Smith  
Cllr I Short  
Cllr R Short  
Cllr K Tilley

### In attendance

Mrs J Ward Clerk  
EDDC Cllr D Custance Baker  
1 member of the public

**15 Minutes Open Forum.** No comments.

### **AGM:**

**Election of Chair:** The Clerk asked for nominations.

- It was proposed and seconded to re-elect Cllr R. Short as the Chair.
- Cllrs Smith, I Short and Tilley stated that they wished to stand as councillors for another year. Cllr Wass wrote to the Clerk to state that he wished to stand for another year. In the absence of any messages from the councillors not present at this AGM, it is accepted that they wish to stand for another year.

### **Agenda.**

**68/14 To receive apologies for absence:** Cllrs Wass and Grundy.

**69/14 Minutes:** Approved minutes of the meeting held on 14<sup>th</sup> April 2014 and signed by the Chair.

Please note the minutes of the APM 2013 were approved and signed at the May AGM last year. The Parish Council to note that the Draft minutes of the APM 2014 to be approved and signed at the APM 2015 in the presence of the public. Noted.

**70/14 Declarations of interests:** To be taken as identified.

**71/14 Report by Community Police Officer Lisa Crocker:** No report received.

**72//14 Report by East Devon District Councillor D Custance Baker:**

- **Local Resilience:** Grant available for areas if flooded from 1/12/13 to 31/3/14. Cllr Custance Baker will send the Chair the link from the Flood Resilience Application soon to appear on the EDDC website as this will apply to Jackmoor.
- **Section 106:** the Chair stated that this had been signed.

Cllr Custance Baker left the meeting at 7.50pm.

**73/14 Devon County Councillor P Bowden:** No report received.

#### **74/14 Updates on Councillors Responsibilities.**

- **Affordable Housing:** As above: 72/14.
- **Pedestrian Walkway:** The Chair and Cllr Smith have still not received a reply from Sustrans. Cllr Smith said that a grant of £550.00 had been awarded by DCC P3, however, this will not be paid until towards the end of this financial year. It was agreed that Cllr Smith should proceed to obtain estimates.
- **Councillors' Responsibilities:** this list requires updating, however, it was agreed to postpone until the next meeting in June when there would be a full council.
- **Broadband Funding:** The Chair stated that Brampford Speke and Upton Pyne Parish Councils were to consider approaching BT with regard to this: to be discussed at the meeting in June.

#### **75/14 Finance.**

To sanction payment of accounts:

- a. Clerk's wages for May 2014: £198.20 plus £12.00 Home Allowance = £210.20 approved.
- b. Training courses for Councillors and Clerk noted.
- c. Ink Cartridges: to reimburse the Clerk for costs: £22.00 plus £2.50 for printer paper = total £24.50. Receipt supplied. Approved.
- d. Vision ICT: annual fees: £144.00. Approved.
- e. Upton Pyne Church: to discuss donation. To discuss at the meeting in June.
- f. Reimburse Cllr I Short: £85.49: refreshments for the APM and bouquets. Receipts supplied: approved.
- g. Broadgate Woodcrafts: £75.00 agreed at the last meeting for repair of Parish Council notice board. Not yet completed, therefore, to postpone payment until meeting in June.
- h. Community First Insurance: £174.38. Approved.
- i. Annual Audit: to read and check Section 2: Annual Governance Statement of the Annual Audit and agree and sign the audited accounts. Accepted the accounts as audited: agreed and approved. These were the signed and dated by the Chair and the Clerk.

#### **76/14 Planning:**

- **Longlands:** to approve and sign the minutes of the site meeting held on the 21<sup>st</sup> March 2014 at 11am. Please note: unable to complete at the April meeting as some councillors were not present. To postpone until June meeting for the same reason.
- **Pynes, Upton Pyne:** To approve and sign the minutes of the site meeting held on Friday 25<sup>th</sup> April 2014 at 6pm. To postpone until June meeting as some councillors were not present.
- **West Barn, Cox Hill Farm:** to approve and sign the minutes of the site meeting held on Friday 11<sup>th</sup> April at 2pm. Please note: unable to complete at the April meeting as some councillors were not present. To postpone until June meeting for the same reason.

**77/14 Signage on the A377:** update from the Chair after contacting Highways to gather an update on matters relating to erecting signs along the side of the road: Highways stated that no signage should be erected without prior permission from them. Local events can be published for up to 24 hours. Richard Hosgood, Highways Officer at DCC, is to contact the landlord of the Crown and Sceptre in Newton St Cyres.

**78/14 Neighbourhood Watch:** e-mail from Nick and Karen Taverner re the burglary at Brampford Speke. It was discussed that Upton Pyne needed to update its list of names and telephone numbers. The Clerk to contact Sgt. Keith Bradshaw with regard to Upton Pyne producing its own Neighbourhood Watch poster. Cllr I Short to organise this.

**79/14 Accident A377:** near The Stables Pub: 27<sup>th</sup> March 2014. It was agreed that the Clerk should write to Highways for an update on the situation regarding vehicle activated speed signs for Cowley. The Clerk read the latest communication from Amanda Pitchford of the Eastern Highway Neighbourhood Team at Devon County Council: she states that they have no funding for a VAS (vehicle activated sign). If the A377 Action Group wishes to fund them they would organise the purchase and erection of the sign. However, this Group is no longer in existence and Cllr Smith stated that it would have no responsibility for Upton Pyne, therefore he will write to Amanda Pitchford to ask for costs/estimates. This was agreed by the Council.

**80/14. Local Resilience:** e-mail received from the Environment Agency: the Chair has written to them stating that no one is available to attend the meeting in London.

**81/14 Communications/e: mails received for possible action:**  
The Clerk made available all communications received.

**82/14 Feedback on last month's circulations and items for future agendas.**

**Please submit any items for the next Agenda to the Clerk within the next 7 days.**

**Dates of the next meetings:** 9<sup>th</sup> June 2014

14<sup>th</sup> July 2014

8<sup>th</sup> September 2014

13<sup>th</sup> October 2014

10<sup>th</sup> November 2014

The meeting was closed at 8.30pm.