

## UPTON PYNE AND COWLEY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY THE 8th JUNE 2015 AT 7.30PM AT THE VILLAGE HALL. Website address:

[www.uptonpyne-pc.org.uk](http://www.uptonpyne-pc.org.uk)

#### **Present**

Cllr B Short  
Cllr K Tilley  
Cllr A Jackson  
Cllr S Wass  
Cllr I Short

#### **In attendance**

Mrs J Ward Clerk  
EDDC Cllr S Grundy  
3 members of the public

#### **15 Minutes Open Forum.**

- **Co-option of two candidates to the Parish Council:**

Maggie Cormack and David Horton had declared to the Clerk that they would like to be co-opted onto the Parish Council. These positions were not required to be advertised as the co-option takes place within the 35 day limit allowed after the Election on the 7<sup>th</sup> May 2015.

The Chairman asked each candidate for a brief biography and why they would like to be co-opted. He asked if they were willing to be co-opted, they replied they were willing and the two candidates were duly co-opted onto the Parish Council and the Clerk handed out Declaration of Acceptance of Office forms which were duly completed and signed by the new councillors and signed by the Clerk. The new councillors were also given other papers of interest, including the Council's Standing Orders and the Register of Interest forms for them to complete and send to EDDC. The Clerk will contact EDDC to advise them of the co-option and the names of the two councillors who have stepped down.

- **The gritter:** The Chair will speak to the Chair of Bramford Speke Parish Council to advise that Upton Pyne carry out their own gritting programme.
- **Defibrillator:** the Chair explained that the funds applied for previously from the Parishes Together Fund were intended for CPR/ First Aid Training only and not for a defibrillator. He will confirm this with the Chair of BSPC.

#### **Agenda.**

**234/15 To receive apologies for absence:** Cllr P Bowden, Cllr Clive Smith and Cllr Simon Grundy as 'Parish Councillor' only.

**235/15 Minutes:** Approved minutes of the Annual General Meeting held on the 11<sup>th</sup> May 2015 and signed by the Chair.

**236/15 Declarations of interests:** To be taken as identified. Please also see under ‘Open Forum’.

**237/15 Police Report:** None received.

**238//15 Report by East Devon District Councillor S Grundy:**

- Councillor Grundy explained his new role as the EDDC newly elected candidate. He said there was much training to do.
- The Chair took the opportunity to discuss the Expenses forms the elected councillors were required to complete and deliver to EDDC. The process had been explained by the Clerk and the forms identified and will be duly completed, signed and dated by the elected councillors and posted to EDDC this week.

**239/15 Devon County Councillor P Bowden:**

No report received. The Clerk contacted Cllr Bowden before the meeting and she read out his comments regarding **the Electoral Review of Devon:** see under Item10.

**240/15 Updates on Councillors Responsibilities.**

- **Jackmoor Action Group:** update. Cllr Wass explained the work completed so far. The Clerk asked that he send a report to Cllr P Bowden as he requested. Cllr Wass will do this as he has previously. Cllr Wass said a Highways engineer will visit Jackmoor in due course.
- **Cycle/Footpath Group:** update: the Clerk wrote to Lord Iddesleigh’s agent, Peter Thomas re trees blocking the footpath behind Glebe Close towards Cowley. She reported that she has not heard from him to date. She will contact him again.
- **Parishes Together Fund:** at the last meeting in May, the Chair asked for Councillors to bring ideas to the meeting in June regarding projects which the Parish Council could take on and apply for funds together with another parish council for 2015/2016. Two ideas were put to the Council: **1.** A Traffic Counter to link in with Newton St Cyres PC and **2.** 30mph flashing speed board signs which would be transportable to other areas/parishes. The Clerk will ascertain future dates from the PTF Office for application for funding.
- **Affordable Housing:** the Chair stated that there was a problem installing gas in the area. This is to be followed up. The tenancies are to be advertised from 12<sup>th</sup> June for one week. Bids done through ‘Devon Home Choice’. All those on the list have been informed. It was published in the Speke-Up magazine and Sarah Scott, who is responsible for communications for the CLT, has spoken to all those on the list individually. There will be a meeting of the CLT regarding the street lighting. The gas/electric situation and lighting issues are part of ongoing discussions with Hastoe/Highways.
- **Councillors’ Responsibilities List:** the list was reviewed and updated. The Clerk to send out to councillors in due course.

**241/15 Union Flag:** new flag is required as the old one is becoming worn. It was proposed and seconded that the Chair purchases a new flag.

**242/15 Finance.**

To sanction payment of accounts:

**a. Clerk's wages for June 2015:** £198.20 plus £12.00 Home Allowance = £210.20.

Approved.

**b. Training Courses:** for new councillors 23<sup>rd</sup> June 2015 at Stoke Cannon Village Hall.

This date is not suitable for the new councillors. The Clerk had new dates available and 15<sup>th</sup> September at Wonford may be suitable. The Clerk will advise of times.

**c. Reimburse the Clerk for postage:** Register of Interest forms to EDDC: £1.68.

Approved.

**d. Audit Fee:** please note for the second year the Parish Council will not be charged as its income and expenditure for the year ended 31<sup>st</sup> March 2015 are both less than £10,000.

**e. DALC:** £5.00 for the purchase of two 'Good Councillor Guides'. Approved.

**243/15 Electoral Review of Devon:** this was discussed and the papers and map were reviewed. The Council agreed to leave this with the DCC Councillor Peter Bowden as the Council's views match those of DCC and EDDC.

**244/15 Litter in the Parish:** to discuss at the meeting in July when Cllr Smith present.

**245/15 Raddon Hills Group:** Community Self-Help Scheme and Community Road Warden Scheme: the Chair asked for views on this. The Council agreed not to proceed with either item.

**246/15 Planning:**

- **Moor Farm:** the Chair said no update was available and to discuss at the meeting in July.

**247/15 Communications/e: mails received for possible action:**

The Clerk made available all communications received. The Road Traffic notice was read out by the Chair.

**248/15 Feedback on last month's circulations and items for future agendas.**

**Please submit any items for the next Agenda to the Clerk within the next 7 days.**

**Dates of the next meetings:** 13<sup>th</sup> July 2015

14<sup>th</sup> September 2015

12<sup>th</sup> October 2015

9<sup>th</sup> November 2015

The meeting was closed at 9pm.