

UPTON PYNE AND COWLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY THE 12th JANUARY 2015 AT 7.30PM AT THE VILLAGE HALL. Website address:

www.uptonpyne-pc.org.uk

Present

Cllr B Short
Cllr K Tilley
Cllr C Smith
Cllr N Taverner
Cllr S Wass

In attendance

Mrs J Ward Clerk
EDDC Cllr D Custance Baker
DCC P Bowden
Sgt. Chris Leisk

15 Minutes Open Forum.

Agenda.

152/15 To receive apologies for absence: Cllr S Grundy, Cllr A Jackson and Cllr I Short.

153/15 Minutes: Approved minutes of the meeting held on the 10th November 2014 and signed by the Chair.

154/15 Declarations of interests: To be taken as identified.

155/15 Report by Sgt Chris Leisk: Based at Ottery, Sgt Leisk was introduced to members of the Parish Council and he advised that no crimes were reported in Upton Pyne during December. He said that The Neighbourhood Watch, (which is covered from Ottery for Upton Pyne), was going well and that instant communication works well and is very helpful. The Police departments are divided into 3 areas: 1.Crime; 2. Response 999; 3. Neighbourhood Watch. The Chair asked that the Police report be emailed to the Clerk once a month. Sgt. Leisk left at 7.40pm.

156//15 Report by East Devon District Councillor D Custance Baker:

- **Jackmoor Roads:** Cllr Custance Baker said that Cllr P Bowden 'had the matter in hand'.
- **EDDC:** to move to Honiton and not to Skypark, by 2017.
Cllr Custance Baker left the meeting at 7.50pm.

157/15 Devon County Councillor P Bowden:

Cllr Bowden said that there may be money in the DCC Locality Budget from April, for Jackmoor roads.

Cllr Bowden left at 9pm.

158/15 AONB: it was agreed that more information was required and this has been deferred to the meeting in February when more councillors would be present. The Clerk to contact MDDC again regarding this matter and to re-send details again to all councillors.

159/15 Elections: The Clerk to attend a meeting tomorrow evening in Exeter run by DALC giving information on how to prepare for the forthcoming elections in May and will report back to the Council at the meeting in February. The Chair said he would require numbers of those who may wish to stand down at the meeting in February.

160/15 Updates on Councillors Responsibilities.

- **Jackmoor/Roads:** Cllr Wass informed the Council of the Open Meeting held in December 2014. He said it was well attended and many people volunteered their services in the area. Cllr Wass said funds would be required from DCC and other sources to work on the stream and to carry out a 'traffic count' of the area. He said priorities should be decided and asked for the Parish Council's agreement to carry on with the work which has recently been started and this was agreed. It was suggested that some funding may come from the Parish Council once an estimate of costs was given and the Chair said he will contact DEFRA regarding funding.

- **Footpaths:** Cllr Smith has carried out a survey and said that the footpaths appeared in order despite the recent bad weather.

- **Parishes Together Fund:** the closing date for application is 13th February 2015. Ideas for funding are:

1. **A traffic counter for Jackmoor: Cllr Wass to report back regarding costs.**
2. **Brampford Speke PC has asked for funding towards first aid training for residents.**

The Chair to contact EDDC regarding linking with Newton St.Cyres Parish Council on funding for traffic counting and if that is not possible the Parish Council will apply with Brampford Speke Parish Council for funds for first aid training.

- **Affordable Housing:** The Chair is continuing to have monthly site meetings with Hastoe and the contractors. The access road will have tarmac laid by the end of the week and the foundations for the 7 affordable houses to be completed by the end of the month.

161/15 Finance.

To sanction payment of accounts:

a. Clerk's wages for December 2014 and January 2015: £198.20 plus £12.00 Home Allowance = £210.20x2 = £420.40 plus £1.11 for postage paid as 'handling fee' on letter sent to her (unpaid), by Sgt Chris Leisk = £421.51. Approved.

b. Training Courses: for Councillors and Clerk

c. Reimburse the Clerk: for ink cartridges: £30.00. Approved.

d. Payment of £162.94 to Country Matters: for the replacement of the old kissing gate with a pedestrian gate. Please note: this payment was made **after** the November meeting, therefore, to be agreed by the Council at this meeting. Approved.

e. Quarterly Accounts: presented by the Clerk: copies sent to all councillors. Noted. Cllr Smith asked about claiming back VAT on some purchases. The Clerk has gathered together information on this subject and will discuss with the Chair at a later date and bring back to the meeting in February to discuss with the Council. It was agreed that the £704.00 from the Parishes Together Fund, (shared between Brampford Speke and Upton Pyne Parish Councils), should be transferred to the former's bank account in order for them to claim back the VAT as is their practice to do.

162/15 Planning:

- ❖ **Cowley Barton Farm:** to approve amended minutes of site meeting held on 3rd November 2014. Approved, however, not all cllrs who were at the site meeting were present this evening, they must therefore sign at the meeting in February.
- ❖ **Cowley Barton Farm:** to approve minutes of site meeting held on 19th November 2014. . Approved, however, not all cllrs who were at the site meeting were present this evening, they must therefore sign at the meeting in February.
- ❖ **Cowley Barton Farm:** access to St Andrews Road: approve minutes of site meeting held at entrance to St Andrews Road on 28th November 2014. Approved, however, not all cllrs who were at the site meeting were present this evening, they must therefore sign at the meeting in February.
- ❖ **Moor Farm Upton Pyne:** Prior approval of proposed change of use of agricultural building to a dwelling (Use Class C3) and for associated operational development. The Chair explained that this was not an application and the Council are required to send their observations only: these were approved and signed.
- ❖ **Great Ley Farm, Upton Pyne:** to approve minutes of site meeting held Monday 5th January 2015. Approved, however, not all cllrs who were at the site meeting were present this evening, they must therefore sign at the meeting in February.
- ❖ **Forge Cottage, Cowley:** to approve minutes of site meeting held Monday 5th January 2015. Approved, however, not all cllrs who were at the site meeting were present this evening, they must therefore sign at the meeting in February.
- ❖ **Shillands House, Upton Pyne:** it was agreed that a site meeting was not required as there are no changes to the existing plans.
- ❖ **Forge Cottage:** a site meeting to be arranged for this application which has now been validated. The Clerk to organise and contact those concerned.

163/15 Annual Parish Meeting: the Chair asked for ideas and for names of prospective speakers for the meeting in February.

164/15 Communications/e: mails received for possible action:

The Clerk made available all communications received.

165/15 Feedback on last month's circulations and items for future agendas.

Please submit any items for the next Agenda to the Clerk within the next 7 days.

Dates of the next meetings: 9th February 2015

9th March 2015

13th April 20

APM 20th April 2015

The meeting was closed at 9.15pm.