

## UPTON PYNE AND COWLEY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY THE 13th JULY 2015 AT 7.30PM AT THE VILLAGE HALL. Website address:

[www.uptonpyne-pc.org.uk](http://www.uptonpyne-pc.org.uk)

#### Present

Cllr B Short  
Cllr C Smith  
Cllr M Cormack  
Cllr S Wass  
Cllr I Short  
Cllr D Horton

#### In attendance

Mr David Baker Chair NSC PC  
EDDC Cllr S Grundy  
Mr N Baker Tree Warden  
DCC Cllr P Bowden  
Mr Phil Thomas Linscombe Farm

#### 15 Minutes Open Forum.

- **Co-option:** It was proposed by the Chair and seconded by Cllr I Short to co-opt Jessica Dalton who contacted the Clerk to advise she wished to stand as a councillor. This took place within the 35 days allowed by EDDC after the General Election, to co-opt without the need to advertise. The Clerk will advise EDDC. The position has become vacant as Cllr Simon Grundy has stood down from his position as Councillor.
- **Bus Shelter at Cowley:** Mr David Baker advised the Council this required cleaning. The Chair to contact Cllr Jackson regarding this. Also with regard to cutting the verge beside the post box at Cowley: the Chair will contact Highways.
- **Japanese Knotweed:** a parishioner alerted the Council to this problem and Lady Iddesleigh has been informed; the weed has been cut down but not sprayed or bagged up. The Environment Department is dealing with this. This weed has also been seen at Star Barton Lane.

#### Agenda.

**249/15 To receive apologies for absence:** Cllr A Jackson, Cllr J Dalton, Cllr K Tilley.  
The Clerk due to illness.

**250/15 Minutes:** Approved minutes of the meeting held on the 8<sup>th</sup> June 2015 and signed by the Chair.

**251/15 Declarations of interests:** To be taken as identified. Cllr Jessica Dalton has duly signed the Declaration of Acceptance of Office form and this has been signed by the Clerk. The Register of Interests Form has been completed by her and sent to EDDC. The Clerk has also given her the Code of Conduct information and The Good Councillor Guide booklet. The Clerk will hand out other relevant information at the meeting in September.

**252/15 Police Report: read out by the Chair:**

10<sup>th</sup> July 2015

**POLICE REPORT for Upton Pyne and Cowley Parish Council since 12<sup>th</sup> April 2015**

**Crimes: 0**

**NO CRIMES**

Crime Number	
CR/026767/15	Assault – Two drunken males at House Party had a fight. Aggrieved did not wish to take any action
CR/032836/15	Theft – Theft of money (£10) from a parked car, left unsecure and unattended. No lines of enquiry
CR/041695/15	Burglary – Entry gained into barn behind house, ladder and pine floorboards stolen. No lines of enquiry

**253//15 Report by East Devon District Councillor S Grundy:**

- Cllr Grundy will look into the Neighbourhood Plan for the Parish Council as the EDDC Locality Plan is being reviewed.

**254/15 Devon County Councillor P Bowden:**

- **Locality Budget:** Cllr Bowden handed the relevant forms to the Chair to complete for the £2,500 allocated to the Council for the work being carried out at Jackmoor.
- **Invest in Devon, (IID):** Cllr Bowden will send a new form to the Chair relating to funds from IID for an extra £5,000 for the road at Jackmoor.
- **Invoice:** Cllr Wass said this was for the work on the Jackmoor Brook Flood alleviation scheme. Total = £5,890.00+ £1,178.00 VAT. The Parish Council will claim back the VAT. Breakdown of funding as follows:
  1. £2,500 from the Parish Council.
  2. £2,500 from DCC Locality Budget.
  3. £890.00 from the Parish Council Footpath Account.

**Please Note:** it was proposed and seconded to pay this amount once the monies from DCC have been received.

**255/15 Bidwell Barton:** transportation issues have been brought to the Parish Council's notice. A discussion took place on green waste brought to the Farm: 500 tonnes a time, 30 to 35 tractor loads per batch over approximately 5 days. DCC licence was granted for the vehicles to take a loop through Upton Pyne via Langford from 10am to 3pm according to the contract which Bidwell Barton had. There would often be a batch of 500tonnes once a year, however, a change to this routine would like to be proposed: to transporting a batch every 9 months and over an 8 hour day and not between 10am to 3pm. This change will need to be applied for. Cllr Wass has received complaints from residents: the one way system is not being used; Mr Phil Thomas will ask Devon Waste Management to ensure all their contract drivers adhere to the one way system. The main problem appears to be a lack of communication. There has been strong opposition to these changes: the one way system MUST be maintained.

### **256/15 Updates on Councillors Responsibilities.**

- **Jackmoor Action Group:** the Council asked if they could have control over how the money is spent. Cllr Wass to check this.
- **Cycle/Footpath Group:** update: Cllr Smith confirmed that the trees blocking the footpath at the rear of Glebe Close have been removed.
- **Parishes Together Fund:** Two ideas for funding were put to the Council at the last meeting in June: **1.** A Traffic Counter to link in with Newton St Cyres PC and **2.** 30mph flashing speed board signs which would be transportable to other areas/parishes. A third option was discussed: a strimmer/brush cutter together with Newton St Cyres Parish Council. Cllr Smith has attended a 'trimmer course'. Mr David Baker was asked if he agreed with this; it was agreed to put the three ideas forward to be voted on at the meeting in September.
- **Affordable Housing:** completion for end of September. There has been a report of dog mess being thrown onto the site from Glebe Close. Cllr Cormack will put together some notes on Affordable Housing to deliver to Glebe Close containing a notice not to throw dog mess onto the site.
- **Councillors' Responsibilities List:** to review and agree before finalizing at the meeting in September together with an updated Contact List.



### **257/15 Finance.**

To sanction payment of accounts:

**a. Clerk's wages for July 2015:** £198.20 plus £12.00 Home Allowance = £210.20.

Approved.

**b. Training Courses:** for Councillors and Clerk: the Clerk has booked 3 places for the new councillors to attend on 10<sup>th</sup> September 2015 at the DALC offices in Marsh Barton.

Invoice to follow.

**c. DALC:** £5.00 for the purchase of two 'Good Councillor Guides'. Invoice supplied

Approved.

**d. Quarterly Accounts:** agreed and approved.

**e. Upton Pyne Church:** to agree funding for 2015. This will be discussed at the meeting in September when all councillors are present.

### **258/15 Planning:**

- ❖ **Moor Farm:** no update is available.
- ❖ **Cowley Barton Farm:** to approve the minutes of the site meeting held on Wednesday 1<sup>st</sup> July 2015. Approved and signed by those present, however, Cllrs Tilley and Jackson to sign at the meeting in September.
- ❖ **Redside Terrace:** to approve the minutes of the site meeting held on Wednesday 1<sup>st</sup> July 2015. Approved and signed by those present, however, Cllrs Tilley and Jackson to sign at the meeting in September.

**259/15 Litter in the Parish:** this has been postponed until the meeting in October: Cllr Smith apologised as he will be away.

**260/15. East Devon District Council: Planning:** update on staffing together with map showing relevant areas. The Clerk forwarded to Councillors. This was noted.

**261/15 Communications/e: mails received for possible action:**  
The Clerk made available all communications received.

**262/15 Feedback on last month's circulations and items for future agendas.**

**Please submit any items for the next Agenda to the Clerk within the next 7 days.**

**Dates of the next meetings:** 14<sup>th</sup> September 2015

12<sup>th</sup> October 2015 9<sup>th</sup> November 2015 The meeting was closed at 9.30pm.